



POSITION DESCRIPTION

Position Title:	Journeyman Lineworker		
Description Number:	5-3-3	Classification:	Craft Workers
Department:	Engineering and Operations	FLSA Status:	Non-exempt
Date issued/Revised:	April 2020	Employment Status:	Full-time

The following are essential functions of this position and not intended to be all-inclusive. An employee may be directed to perform other reasonably related job duties and responsibilities. LREC reserves the right to revise or change the job duties and responsibilities as the need arises. The position description will be updated accordingly. This position description does not constitute a written or implied contract of employment.

Summary of Position:

Perform, and direct when requested, the duties and responsibilities required in the construction, operation, and maintenance of structures, lines and equipment of the distribution and transmission facilities of the Cooperative in a safe, reliable and timely manner which will provide customers with safe, reliable service.

Leading Self:

1. Communicate Effectively – Express ideas clearly and concisely. Provide information people need to know to do their jobs, and to convey motivation for being a member of the team.
2. Interpersonal Skills – Relate well to all people. Carefully listens to the ideas and suggestions of others. Understands own effect on situations and people. Accurately senses when to give and take when negotiating.
3. Manage Self/Results Oriented – Is action oriented, works hard and uses time and resources effectively and efficiently. Takes initiative, and completes projects.
4. Individual Performance and Technical Knowledge – Has the functional and technical knowledge and skills to do the job safely, efficiently, and productively.
5. Continuous Learning – Is self-aware of personal strengths, weaknesses, opportunities, and limits. Is personally committed to and actively works to continuously improve himself/herself.
6. Adaptability – Learn quickly when facing new problems. Change approach midstream when something isn't working.
7. Customer Focused – Dedicated to meeting the expectations and requirements of internal and external customers.
8. Teamwork – Understands and be committed to the goals of the team. Collaborate well with others.
9. Business Focused – Understands LREC's business and the impact of each employee's fair share of work. Uses time and resources to accomplish LREC business objectives.

Job Responsibilities:

1. Build overhead electrical distribution systems within the appropriate specifications, guidelines and standards so that safe, reliable service is provided to the customer.

- a) Construct 1, 2, and 3-phase lines including framing, setting poles, and stringing wire according to all specifications.
 - b) Perform hot line work.
2. Build underground electrical distribution systems within the appropriate specifications, guidelines and standards so that safe, reliable service is provided to the customer.
 - a) Locate all underground utilities.
 - b) Install underground lines, including making up transformers and underground cable according to all specifications.
 - c) Perform hot line work.
3. Maintain the electrical distribution system to ensure its safety and reliability while minimizing any interruption of service.
 - a) Perform tree trimming.
 - b) Maintain street and security lights.
 - c) Retrofit programs for overhead transformers.
4. Restore power in a safe and timely manner.
 - a) Analyze situation that led to the power outage.
 - b) Restore power in the most effective, safe manner.
 - c) Communicate diplomatically with customers.
5. Responsible for the overall safety of self, assigned Cooperative employees, and the public.
 - a) Observe all safety rules and regulations and remain alert at all times to the safety of other personnel in or near the work area. Enforce safety rules among assigned crewmember if necessary.
 - b) Contribute ideas and information for in-house safety meeting and topics relevant to position and equipment.
 - c) Familiar with and abide by the National Electric Safety Code.
 - d) Use protective equipment as provided. Replace any equipment that becomes unsafe to use.
 - e) Operate Cooperative vehicles and equipment in accordance with all traffic laws, safety rules, and regulations. Responsible for the safety of the vehicle and equipment, its occupants, and its load.
6. Familiar with the general responsibilities and required knowledge inherent in the position.
 - a) Maintain certification as Journeyman Lineworker having working knowledge of all accepted procedures and the skills required for performing construction, operation, and maintenance work on transmission and distribution facilities and equipment.
 - b) Develop and maintain familiarity with all tools commonly used in the trade, keeping personal tools in good repair.
 - c) Familiar with Rural Utility Services (RUS) construction specifications, the National Electric Safety Code and established policies of the Cooperative.
 - d) Use radio communication equipment in accordance with Federal Communications Commission (FCC) regulations.
 - e) Wear proper approved uniform clothing in all types of weather to maintain good health and maintain acceptable appearance for good member and public relations.
 - f) Give consideration and care to member's property at all times.
 - g) Constantly patrol lines when driving along lines of the system; promptly report any potential trouble spots.
 - h) Assume regular rotation "on call" to handle trouble calls during non-business hours.
 - i) Take a leadership role for each assigned crew and job site.
7. Ottertail Employees:
 - a) Respond to calls related to the natural gas distribution system.

- 1) Perform gas leak investigations and repair.
- 2) Provide assistance in emergency situations.
- 3) Obtain and maintain Operator Qualifications as required by LRES.

Reporting Relationships:

Reports to:	Superintendent –Ottertail or Assistant Operations Superintendent
Supervises:	No one
Directs work of:	Assigned crew members
Team members:	Journeyman Lineworkers, Equipment Operators, Apprentice Lineworkers, Dispatch Supervisor, Operations/Dispatch Specialists, Staking Technicians, and VP Engineering and Operations
External relationships:	Cooperative members, contractors, general public

Specifications:

Education and Experience:

- High school diploma or equivalent.
- Completion of a recognized Journeyman Lineworker apprenticeship program.
- Journeyman Lineworker certification/license.

Skills and Abilities:

- Ability to obtain and maintain a Class A Commercial Drivers License.
- Ability to understand and apply electric terminology, specifications, and codes.
- Ability to operate various equipment such as bucket trucks, digger trucks, cable plow and back hoe.
- Ability to communicate clearly.
- Ability to work as part of a team.
- Intermediate computer skills.
- Speak, read and understand English.

Additional Expectations:

Overtime may be required to complete the duties as directed. Extraordinary commitment will be expected during major outages

Physical Demands and Working Conditions:

Summary:

Work outdoors with great physical exertion, often in poor weather conditions. Occasionally climbs poles or stands in a hydraulic bucket to work at heights of 55 feet or more installing transformers or line, often working in awkward positions. Frequently lift material and equipment weighing up to 50 pounds. Occasionally lift item that weigh up to 100 pounds. Must be able perform pole top rescue. Shovel dirt, work around noisy equipment, and visually inspect work for safe conditions. Occasionally work with energized lines which must be handled according to NESC specifications to avoid electric shock.

Occasionally work at night, on weekends and holidays to repair or install lines. Interact with crewmembers, lead lineworkers and supervisor via verbal communication. Work on uneven terrain in fields and along roads, often encountering vehicular traffic.

Definition of frequency examples:

- Frequently – Every day to once a week occurrence.
- Occasionally – Less than once a week or seasonal occurrence.
- Not Applicable – Not likely to happen.

<i>Physical Demands Required to Perform Duties:</i>	
Physical Demands	Frequency Examples
Standing	Frequently
Walking	Frequently
Sitting	Frequently
Lifting, Carrying	Frequently lift equipment and materials weighing up to 50 pounds. Occasionally lift equipment and materials weighing up to 100 pounds.
Twisting, Pushing, Pulling	Frequently
Climbing, Balancing	Frequently
Kneeling, Crawling	Frequently
Talking	Frequently
Hearing	Frequently exposed to noise level greater than 85 decibels
Communication	Frequently
Visual ability	Frequently
Bending	Frequently
Gripping, Grasping	Frequently
Other physical demands	Must be able to perform pole top rescue. Must be able to work long, extended hours under adverse weather conditions.
Working Conditions	Frequency Examples
Exposure to outdoor conditions	Frequently
Low visibility	Occasionally
Noise	Frequently
Moving parts	Frequently
Energized equipment	Frequently
High, exposed places	Frequently
Radiant energy	Not Applicable
Exposure to chemicals	Frequently
Vehicular traffic	Frequently
LED/LCD screens	Occasionally
Slippery conditions	Frequently
Other environmental conditions	Not Applicable